

NI Water Ltd
("the Company")

Minutes of a Meeting of the Board of Directors (the "Board")
Held in Conference Room, Westland House
on Tuesday 25th February 2020 @ 11.30 am

Present:	Len O'Hagan Peter McNaney Paddy Larkin Belinda Oldfield Sara Venning Ronan Larkin Paul Harper	Chairman Non Executive Director Non Executive Director Non Executive Director Chief Executive Finance & Regulation Director Director of Asset Delivery
In attendance:	Mark Ellesmere Des Nevin Rose Kelly Alistair Jinks Cathy Uprichard Ciaran Crozier Pete Semple	General Counsel & Company Secretary Interim Director of Customer Services Delivery Director of People & Learning Director of Business Services Head of Safety, Health & Environment (Item 2) Head of PPP (Item 4) Chief Information Officer (Item 6i)
Apologies:	Maurice Bullick Marie-Therese McGivern	Non Executive Director Non Executive Director

There were no conflicts of interest declared at the beginning of the meeting.

A Written Resolution from Dfl was tabled at the meeting resolving that Maurice Bullick, Patrick Larkin, Belinda Oldfield and Marie-Therese McGivern be appointed as Directors of the Company with effect from 1st February 2020. The Resolution was passed unanimously. The Chairman welcomed new Members to the Board.

1.
 - i. **Draft Board Minutes from meeting 28th January 2020**
The draft minutes of the meeting on 28th January 2020 were approved.
 - ii. **Board Actions**
The Climate Emergency Event is being proposed for the 25th June 2020.

2. Health and Safety Report

- The update report was noted including priority matters under the corporate strategy action plan.
- There were no NI Water KPI incidents and no contractor RIDDOR incidents in period.

3. Main Board Report

Significant matters in month.

The CEO provided an update on the following matters:

- Briefing sessions with key stakeholders in relation to PC21 Business Plan.
- January Monitoring Round - additional £5M capital will now not be allocated to the Company - work to include this in the current capital programme will now have to be undone.
- The Company will host the Committee for Infrastructure at the Heritage Centre on 11th March. It is understood that the CEO will make an introductory presentation to the Committee at that meeting.
- Parts of the Major Incident Plan were invoked in relation to recent storms Ciara and Dennis.
- The potential impact of the Coronavirus is being monitored as well as advice from various agencies.

Colleagues

- An update was provided in relation to NI Water pay, management and development and diversity and inclusion.

Customer

- All targets on track except leakage which will not be achieved this year for reasons already discussed.

Compliance

- Drinking water quality and waste water compliance targets on track in terms of KPIs.

Finance

- Performance indicators marginally behind forecast however confidence that financial targets will be met.

Governance

- There were no escalations in threats and opportunities ratings since the last Board meeting.

4. PPP Exceptions Report

- The update report was noted. Proposed changes to the Alpha PPP contract - were approved on the basis of the information set out within the paper.

5. **Achieving Customer Excellence (ACE) Update**
 - The quarterly update in relation to the ACE programme was welcomed.
6. **Approvals**
- 6.i. **IT118 - MWM/CAR Service Support, Upgrade and Maintenance Contract**
 - Approved based upon the information provided within the report.
- 6.ii. **Directors and Officers Insurance Cover 2020/21**
 - Approved subject to clarification of certain matters.
- 6.iii. **C909-25 - Category 1 - Supply and Delivery of Hydrated Lime**
 - Approved based upon the information provided.
7. **IF105 Integrated Partnerships Framework Information Brief**
 - The IF105 report was noted.
8. **Forward Look**
 - The forward look was noted.
9. **Any Other Business**

There were no items under Any Other Business.