

Separation of an Existing Supply Application

Under Articles 79 and 104 of the Water and Sewerage Services (Northern Ireland) Order 2006

This form can be used:

- to apply for separate water connections up to 25mm in external diameter for two or more separately occupied units or properties situated on the same development, road or street and will place the same demand on the Northern Ireland Water Infrastructure;
- and where the supply has been and will continue to be used for Domestic purposes only

This form **should not** be used in circumstances:

- where the property has been or is being developed and split into separately occupied units/dwellings, or if commercial premises are involved. Under those circumstances, a New Connection application must be submitted. **A separation request for 32mm or greater will require a new connection application and incur costs.**

Please note:

You need to carry out the following work at your own expense:

- lay a new service pipe to the boundary of your property
- carry out any necessary plumbing to ensure supply to others served by the common/shared supply pipe is not interrupted

NIW will carry out the necessary work from the boundary of the property to the watermain in the footpath/road. Under no circumstances will NIW or contractor(s) working on their behalf carry out work within private property.

If your existing pipe and the communication pipe is lead, the work will be carried out free of charge.

Please refer to our guidance notes before completing your application. Please ensure completion of all sections as any missing information may result in the delay / return of your application.

1. Applicant's Details

Note: The named applicant in this section will be contacted by NI Water

Company Name: _____
Contact Name: _____
Address: _____
Town: _____ Daytime Tel: _____
County: _____ Mobile: _____
Postcode: _____ Email: _____

Standard Industrial Classification Code (SIC Code) (If Applicable): _____

2. Owner's Details **if different from 1.*

Owner Name: _____
Address: _____
Town: _____ Daytime Tel: _____
County: _____ Mobile: _____
Postcode: _____ Email: _____

3a. Existing Connection location

In this section, please identify the first property currently served by the existing connection. This property will retain the existing connection unless the applicant indicates that it is to be replaced.

Property No.	Road Name or Development Name	Town/ City	County	Postcode	LPS Property Ref	Year Property was built	Domestic or Non-domestic

Description of existing connection and how the pipework is shared with others:

Please indicate reason(s) why you have applied:

- Low pressure/flow ☐
- Concerns about health implications associated with lead pipes
- Leak on your existing pipework ☐
- Refurbishment/renovations to the property
- Historic shared supply/conveyancing ☐

Sketch (indicating general layout of properties, line of common/shared pipework, position of external boundary valve (if known), and position of public footpath/road)

Is the existing connection to be replaced? Yes No

If 'yes' please state the reason: _____

3b. Properties to be separated from the existing connection

In this section, please detail each of the properties which are to be separated from the property specified in section 2a. Each of these properties will receive a new connection, stop valve guard box and a meter. Any bills arising from the meter(s) will be the responsibility of the applicant where the owner of the property is not known.

Property No.	Road Name or Development Name	Town/ City	County	Postcode	LPS Property Ref	Year Property was built	Domestic or Non-domestic

4. Size of Connection (Request for 32mm or greater requires new connection application – refer to guidance notes)

A Standing Charge is levied on all metered non-domestic customers, the scale of the charge is related to the internal diameter of the customer's supply pipe as per the current Scheme of Charges – www.niwater.com/servicesfordevelopers.asp

Special Requirements

For applicants with special or medical needs, let us know your specific service and date requirement:

5. Street Works Licence

Under the Street Works (NI) Order 1995 a Street Works Licence is required by any person or organisation who wishes to place or retain apparatus in a street.

- Northern Ireland Water is an approved Utility Contractor and authorised to carry out the full-service connection.
- Northern Ireland Water, under the prescribed charges, will make the connection to the watermain, fit an external stopcock, a meter guard box (if appropriate) and lay the associated underground service pipe.

Where will the proposed connection be completed.

- ☐ Adopted Road/ Street
- ☐ Unadopted Road/Street
- ☐ Private Road/Street

- Where the connection is located within an Adopted Road/Street the excavation and reinstatement MUST be completed by Northern Ireland Water, the cost of this service will be included in the quotation.
- Where the connection is located in an Unadopted or Private Road / Street the developer MUST carry out the excavation and reinstatement.

6. Declaration

I now apply to Northern Ireland Water for a supply of water to the location(s) detailed in section 3A. I accept charges payable (if applicable) for the connections to which this application relates. Details of NI Water charges can be found on the current Scheme of Charges at www.niwater.com/servicesfordevelopers.asp.

Please tick to indicate that you have read and understood each point;

☐ I/We undertake to agree to abide by the terms and conditions of the Water Supply (Water Fittings) Regulations (NI) 2009.

☐ I/We understand that any alterations made to this application must be declared to Northern Ireland Water.

☐ I/We have filled in all of the relevant sections of this form. The details I/we have given in this application are accurate. I/We have read and understood the supporting guidance notes.

☐ I/We understand and accept that as the named applicant that I/we will be responsible for any metered bills generated in relation to these connections from the time of connection. It will be my/our responsibility to ensure that the correct customer billing information is provided to Northern Ireland Water in respect of each of the metered accounts which may be created as a result of this application. Currently all non-domestic customers are billed for the volume of water used via the installation of a NI Water meter. This meter will be installed shortly after the time of connection.

☐ I/we undertake to agree to abide with the Terms and Conditions of the Water Supply (Water Fittings) Regulations

(NI) 2009.

Before submitting your application, please ensure that you have completed all relevant sections and the requirements below have been included.

- ☐ Site Location Plan 1:1250 / 1:2500 map (LPS ACE map will suffice) with the preferred connection point and site boundary clearly indicated in red and relative to an existing feature. Any other land owned by the applicant should be shown with a blue line around its boundaries, and if a public right of way exists within or adjoining the site, it should be outlined in green. **Maps / layouts greater than A3 must be submitted in a PDF format to waterline@niwater.com.**

Name (in BLOCK capitals) _____

Signed _____

Date _____

Please return the completed application form to:

**Northern Ireland Water
Customer Service Centre**
P.O. Box 2376 Belfast
BT13 3DX

Tel: 03458 770 003

Email: waterline@niwater.com

For more information on how NI Water lawfully processes personal data please view our Privacy Notice at; <https://www.niwater.com/privacy/>