

# Standpipe Licence Procedures

It is an offence to take water from a hydrant by any means other than a licenced approved standpipe obtained from NI Water.

Using water from a fire hydrant by any other means could lead to prosecution and a maximum financial penalty of £1,000 per occasion.

Those who have a legitimate need may obtain a portable standpipe for drawing water on a temporary basis from a fire hydrant on a public water main system.

NI Water can provide persons who have a legitimate need to obtain water from a public water main with a standpipe licence, which grants you prior permission to obtain direct access to our water supply network. This licence will allow, subject to any local operating restrictions (such as local or national hosepipe restrictions), authorised persons to gain direct access to our water mains and draw water from hydrants using a portable standpipe supplied by NI Water.

Any direct access to our water supply network can pose a potential risk to the continuity of water supply and water quality to our customers. Due to this, the standpipe licence stipulates standpipe usage procedures that must be adhered to at all times, to ensure the required Health & Safety standards are maintained to protect the water supply network.

Every NI Water standpipe is tagged with an individual registration number that is clearly visible. Each standpipe is fitted with a single tap and a double-check valve as standard, to prevent any back-flow of water re-entering the public supply and ensure water quality is protected.

## Rental Procedures

Term rental – for a minimum period of **one month** and a maximum period of 12 months for a 25mm diameter Standpipe  
– for a minimum period of **one week** and a maximum period of 12 months for a 63mm diameter Standpipe

The charges detailed below includes delivery

Deposit will be returned when the stand pipe is safely returned without being damaged.

You will require a separate licence for each individual standpipe.

Standpipe Rental Charges 25mm Diameter	
Returnable Deposit of £100.00	
Months on hire	Charge £ (+VAT)
1	77.00
3	151.00
6	263.00
12	487.00

Standpipe Rental Charges 63mm diameter	
Returnable Deposit of £100.00	
Weeks/Months on hire	Charge £ (+VAT)
1 week	75.00
1 month	138.00
3 months	301.00
6 months	546.00
12 months	1,036.00

## Payment

We will ask for advance payment by cheque (incl VAT) or official purchase order before your standpipe licence is issued. **Please note that the above charges are excluding VAT.** Payment for your licence which includes our corporate standpipe can be made through the NI Water Standpipe Rental Desk. Details of our licence application process, terms and conditions and the current standpipe charges can be obtained by referring to our web site, by email or telephone number as detailed below. Once we have received your standpipe licence payment, we will issue you with a licence, standpipe and receipt.

## Collection

On receipt of your standpipe licence, you must collect your designated standpipe from our stores at Ballykeel Office, 188 Larne Road, Ballymena, BT42 3HA. Only NI Water standpipes which have been approved for use under a valid licence may be connected to the public water network.

## Return

Two weeks before the end of the licence period you will receive a reminder from our Standpipe Rental Desk highlighting that your standpipe licence period will soon expire. If you do not receive this reminder please contact the Standpipe Rental Desk or complete an Application for a Standpipe Licence : SL to extend your initial hire term.

**If you do not return the standpipe you will lose your deposit and this may also result in legal proceedings. It is the responsibility of the licence holder to return the standpipe prior to the expiry of the licence, or to extend the licence.**

## Equipment

NI Water standpipes must not be modified in any way. If the standpipe develops a defect then contact the standpipe rental desk where a replacement standpipe and licence will be issued. However subject to the defect, there may be a charge for replacement.

**If the standpipe is lost or seriously damaged you will lose your deposit.**

Should you require any further information or assistance please contact Standpipe Rental desk:

**Standpipe Rental Desk, Northern Ireland Water, Ballykeel Office, 188 Larne Road, Ballykeel, Ballymena, Co Antrim, BT42 3HA**      **Tel:** 03458 770002.    **Email:** standpipereental@niwater.com