

NI Water Ltd  
("the Company")

Minutes of a Meeting of the Board of Directors (the "Board")  
Held in Conference Room, Westland House  
on Tuesday 28<sup>th</sup> May 2019 @ 10.30 am

<b>Present:</b>	Len O'Hagan	Chairman
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Trish McAuley	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Jim McCall	Non Executive Director
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Paul Harper	Director of Asset Delivery
<b>In attendance:</b>	Mark Ellesmere	General Counsel & Company Secretary
	Rose Kelly	Director of People & Learning
	Alistair Jinks	Head of Business Improvement
	Cathy Uprichard	Head of Safety, Health and Environment ( <b>Item 2</b> )
	Anthony Lynn	Head of Communications ( <b>Item 4</b> )
<b>Apologies:</b>	Des Nevin	Interim Director of Customer Services Delivery

There were no conflicts of interest declared at the beginning of the meeting.

1.
  - i. **Draft Board Minutes - 1<sup>st</sup> May 2019**  
The draft minutes of the meetings on 1<sup>st</sup> May 2019 were approved.
  - ii. **Board Actions**  
No outstanding Board actions. It was noted that the PPP update report would now be presented on a quarterly basis.
2. **Health and Safety Report**
  - There was one NI Water KPI incident in period which was discussed. It was noted that the refusal of a request for road closure was being escalated to TNI.
  - The use of technology in vehicles was under active consideration as part of a review of occupational road risk.

### 3. Main Board Report

#### Significant matters in month.

The CEO provided an update on the following matters:

- Finance currently being reported against the board approved operating plan, recent confirmation of resource and capital DEL allocations from Dfl for 19/20 fall short in both areas impact on capital programme is being reviewed.
- A detailed discussion then ensued between Members in relation to funding the Company and those involved in the decision making progress.
- The Board expressed its frustration that it was often not included in such discussions.
- **Omega Facilitation** - engagement ongoing between the parties in order to conclude this process in the near future.
- **NI Public Sector Energy Strategy Launch** - attended by the Chairman and CEO.
- **Capital Delivery Framework IF105** - the current position was noted including anticipated timelines to complete the tender process.

#### Colleagues

- Updates were noted in relation to pay negotiations, health and wellbeing and recent business awards.

#### Customer

- A detailed discussion ensued in relation to leakage and the potential expenditure required to maintain and or recover the current position.

#### Compliance

- The current position on drinking water quality and wastewater compliance was noted.

#### Finance

- The risk of non delivery of nominated outputs for PC15 currently under review. An additional £2.6M Capital DEL confirmed by Dfl in relation to the Living With Water Programme.

### 4. Engagement Strategy Update

- The Board received a presentation on implementation of the engagement strategy.

### 5. Theme - People and Learning

- The Director of People and Learning provided a presentation on the transformation of this area of the business.

### 6. PC21 Update

- The PC21 update was noted including a detailed discussion in relation to emerging views on opex efficiency.
- The potential for a productivity challenge was discussed in the context of the company's current governance model and the impact of the latter on a former.

**7. Approvals**

**7.1 Subsidy Assurance**

- Approved based upon the information provided within the report.

**7.2 Supply of Abloy Locks and Keys**

- Approved based upon the information provided within the report.

**8. Risk Committee Update**

- A Member of the Risk Committee provided a verbal update on matters considered by the Committee at its last meeting on 30<sup>th</sup> April 2019
- The Threats and Opportunities 19/20 were approved by the Board on the recommendation of the Committee.

**9. 18/19 Assurance Statement**

- The 18/19 Assurance Statement was noted.

**10. Forward Look**

- The forward look was noted.

**11. Any Other Business**

- The Chairman confirmed that going forward the Shareholder meetings would be attended by the Chairman and the Chairs of the Board Sub Committees.