

NI Water Ltd
("the Company")

Minutes of a Meeting of the Board of Directors (the "Board")
on Tuesday 28th September 2021 @ 11.00 am

Present:	Len O'Hagan Peter McNaney Belinda Oldfield Paddy Larkin Maurice Bullick Marie-Therese McGivern Sara Venning Ronan Larkin Paul Harper Des Nevin	Chairman Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Finance & Regulation Director Director of Asset Delivery Director of Customer and Operations
In attendance:	Mark Ellesmere Rose Kelly Alistair Jinks Cathy Uprichard Ciaran Crozier Paula Graham Anthony Lynn Tom Kelly Damien O'Mullan Brian Rocks Danny Hillen Mark Mitchell Paul Dillon Nicola Brennan	General Counsel & Company Secretary Director of People & Learning Director of Business Services Head of Safety, Health & Environment (Item 2) Head of PPP (Item 4) Head of Learning and Engagement (Item 5) Head of Communications (Item 7 & 8) Senior Climate Engagement Manager (Item 8) Head of Energy (Item 8) Head of Financial Systems (Item 9i.) PA Consulting (Item 9i.) Head of Integrated Capital Delivery (Item 9ii.) Head of Corporate Projects (Item 10) Head of Internal Audit (Item 10)
Apologies:	There were no apologies.	

The General Counsel and Company Secretary highlighted a potential conflict of interest for a number of the Executive Directors in relation to Agenda Item 9(iii). The Board agreed that potentially conflicted Members would not be required to leave the meeting for this item.

1. Minutes and Actions from Previous Meetings

- The minutes of the meetings on 27th July 2021 and 1st September 2021 were approved.
- The outstanding Board action was on track for delivery at the October Board meeting.

2. Health and Safety Report/Attendance Quarterly Report

- The update report was noted including 2 Company KPI RIDDOR incidents which were detailed in the report.
- Work continued to focus on key priorities such as the provision and use of work equipment regulations and legionella assessments under the Health and Safety and Facilities transformation programme.

3. Main Board Report

Significant matters in month.

The CEO provided an update on the following matters:

- **Budget 21/22** - The October Monitoring Round bid had been submitted to DfI in line with Board approval.
- **Omega Settlement** - Members welcomed the conclusion of the Omega Facilitation by settlement between the parties including the extinction of all historic claims arising between the parties under the contract.
- **NIAO Audit** - Positive initial engagement with NIAO who will share the Terms of Reference for the review of the financing of the Company in due course.
- **Power of Water** - This event is a separate agenda item later in the meeting.
- **Return to the Office** - It was noted that the majority of Senior Managers within the Company met face to face as a Leadership Team earlier in the month.
- **BITC Award** - The wellbeing at work award was welcomed by Members.

Colleagues

- Progress was noted in relation to the 21/22 pay remit and the creation of high level apprenticeships within the Company - Members congratulated the Team in relation to the latter.

Customer

- PC21 Customer Measures will be a forthcoming Board Theme.
- The supply interruptions target in year is likely to fail as a result of the high demand and Dunore burst incidents.
- The unwanted contacts target is also a risk.

Compliance and Environment

- Water quality and waste water compliance currently on track for delivery and engagement with NIEA continues in relation to waste water compliance reform throughout the PC21 period and beyond.
- Two pending prosecution cases in relation to pollution incidents were noted.

Finance

- The update position was noted.

4. PPP Quarterly update

- The update report was noted and the Chairman congratulated the Head of PPP Contracts on the Omega settlement on behalf of the Board.
5. **Diversity and Inclusion Quarterly Update**
 - Members welcomed the quarterly update on Diversity and Inclusion including the establishment of the Apprenticeship Academy.
 6. **ACE Quarterly Update**
 - The ACE quarterly update was noted.
 7. **Engagement Strategy Quarterly Update**
 - The quarterly Engagement Strategy update highlighted the recent high demand incident during the summer period and the extensive media and customer engagement during that time.
 8. **Theme - Power of Water**
 - Members welcomed proposals for this event and the linkage with COP26. Members discussed desired outcomes and outputs from the event in detail and were fully supportive of the proposals for the event as well as follow-on actions with a focus on innovation, collaboration and “acting with urgency”.
 9. **Approvals**
 - 9.1 **Future Corporate Systems**
 - Approved based upon the information provided within the paper and presentation.
 - 9.2 **Business Case for Dungannon WwTW**
 - Approved based upon the information provided within the paper and presentation.
 - 9.3 **Pension Proposal**
 - Approved based upon the information provided within the paper and presentation.
 10. **Update on NIW Ltd Pension Scheme**
 - The Chair welcomed the Chair of the Pension Trustees back from a recent absence and thanked the Deputy Chair for her work during that period.
 11. **Risk Committee Update**
 - The Board approved the revised Terms of Reference of the Risk Committee upon the recommendation of the Committee.
 12. **Audit Committee Update**
 - The Chair of the Committee provided a verbal update on the meeting earlier in the month including a limited Internal Audit Assurance Report in relation to the Living With Water Programme.
 - The Board approved the revised Terms of Reference of the Audit Committee upon the recommendation of the Committee.

13. Forward Look

- Forward look was noted including a proposed site visit in October.

14. Any Other Business

- No items under Any Other Business.

Approved