

NI Water Ltd
("the Company")

Minutes of a Meeting of the Board of Directors (the "Board")
on Wednesday 16th December 2020 @ 11.00 am

Present:

Len O'Hagan	Chairman
Peter McNaney	Non Executive Director
Belinda Oldfield	Non Executive Director
Marie-Therese McGivern	Non Executive Director
Paddy Larkin	Non Executive Director
Maurice Bullick	Non Executive Director
Sara Venning	Chief Executive
Ronan Larkin	Finance & Regulation Director
Paul Harper	Director of Asset Delivery
Des Nevin	Director of Customer and Operations

In attendance:

Mark Ellesmere	General Counsel & Company Secretary
Alistair Jinks	Director of Business Services
Rose Kelly	Director of People & Learning
Cathy Uprichard	Head of Safety, Health and Environment (Item 2)
Ciaran Crozier	Head of PPP (Item 4)
Dermott McCurdy	Head of Integrated Capital Delivery (Item 6)
Mark Mitchell	Head of Performance Management AD (Item 6)

Apologies: There were no apologies and there were no conflicts of interest declared at the beginning of the meeting.

1. Minutes and Actions from Previous Meetings

- The minutes of the meeting on 24th November 2020 were approved.
- All Actions complete or on the current Agenda.
- The Chair provided a verbal update on a recent meeting with members of the Board of the Utility Regulator in relation to PC21. It was noted that engagement would continue between the Company and the UR between now and the publication of the Final Determination.

2. Health and Safety Report/Attendance Quarterly Report

- A high level update on the recent incident at Wessex Water was noted including the steps being taken by the Company based upon the information available at this time.
- There was one NI water KPI incident and two contractor RIDDOR incidents in this period, the details of which were provided within the update.

3. Main Board Report Significant matters in month.

The CEO provided an update on the following matters:

- Joint Utilities Winter Campaign; recent stakeholder engagement including CBI; the reconstitution of the Procurement Board by the Finance Minister and a recent Water UK mock exercise.

Colleagues

- The focus in period has been on mental health support as well as the third Company-wide Pulse Survey.
- The Learning and Development Centre at Antrim has now re-opened.

Customer

- All measures on track for delivery apart from leakage.

Compliance and Environment

- Water quality and waste water compliance on target for delivery against KPIs, the briefing paper on the Meigh prosecution was noted.

Finance

- All targets on track for delivery, dividend paid to DFI in November.
- It was confirmed that DFI were fully briefed on the resource and capital DEL budgets required by the Company for 2021/2022.

4. PPE Exceptions Report

- The update report was noted including the current position in relation to the Omega facilitation and preparations for the handback of the Kinnegar assets in 2024.

5. The ACE Update

- The presentation was welcomed by Members.
- Detailed discussion focused on the OPEX and CAPEX efficiency targets set out in the PC21 Draft Determination. It was noted that an update would be provided to Members in this regard in February.

6. Capital Programme Quarterly Update

The Chair thanked Dermott McCurdy and Mark Mitchell for a very informative presentation which brought to life the capital programme for Members. The Board also very much appreciated the extent of the work that has been delivered throughout the year notwithstanding the challenges of COVID-19 and the legal challenge to the IF105 tender process.

7. Approvals

- i. BC3 Cyber Resilience staff substitution - Approved based upon the information in the Report.
- ii. SAO Tax Matter - Approved based upon the information in the Report.
- iii. C1016 – award of contract for collection and transportation of water and wastewater samples - Approved based upon the information in the Report.

8. Forward Look

- Forward Look was noted including an additional standalone meeting at the end of February in relation to PC21.
- The Chair proposed a face to face meeting of the Board in April subject to prevailing COVID-19 conditions at that time.

9. Any Other Business

The Chair reflected that the Board and Executive colleagues had faced a very challenging year but still continued to deliver excellent service notwithstanding COVID-19 and other pressures. The Board expressed its thanks to all NI Water Group colleagues for continued service delivery in a very challenging environment and thanked all colleagues for their commitment to customer service and their commitment to each other.