

Title of Paper :	Minutes of the Board Meeting - 24 th October 2017
To be presented by:	Chair
Purpose of paper:	For the Board to agree the minutes of its meeting for subsequent internet publication.
	(approval/information)
Significant Issues:	None

Present:	Len O'Hagan	Chairman
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Jim McCall	Non Executive Director
	Trisha McAuley	Non Executive Director
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Sean McAleese	Customer Services Delivery Director
	Paul Harper	Director of Asset Delivery
In attendance:	Mark Ellesmere	General Counsel & Company Secretary
	Alistair Jinks	Head of Business Services (Item 4 and 7)
	Ciaran Crozier	Head of PPP (Item 5)
	Paddy Cullen	Head of Communications (Item 7)
	Thomas Gardiner	Head of Asset Lifecycle Planning (Item 8i)

There were no conflicts of interest declared at the beginning of the meeting.

1. **i. Draft Board Minutes - 26th September 2017**
 - The draft minutes of meeting on 26th September were approved.
- ii. Board Actions**
 - Communication plan for Dunore under development.
2. **Health, Safety and Attendance Report**
 - One KPI Riddor Incident since the last report discussed in detail including actions taken.
 - Head of Health and Safety to be in place early in new year.
 - Positive performance on attendance and strong Board support for well being activities.

3. Main Board Report

Significant Matters in Month

The CEO provided an update on the following matters:

- Project Clear timeline for completion and potential further actions
- Omega Facilitation process
- Pressure on Capital Budget as a result of Dunore and Project Clear
- Meeting with Alistair Hamilton Invest NI.
- Correspondence with NIEA on Mobuoy Landfill Site.

Customer

- Verbal update on Storm Ophelia managed as a Category 1 incident - minimal impact on customers.

Compliance

- All targets currently on track.

Finance Governance and Risk

- All targets on track - no movement in risk ratings.
- Mid Year Risk Workshop - well received.
- Discussion on income profiling and approach with Dfl.

4. ACE Update

- The update presentation was noted by the Board.

5. PPP Exceptions Report

- The update report was noted.

6. Capital Programme Quarterly Update

- Update report noted.
- Current position on Sicily Park scheme discussed in detail.
- Impact of Dunore Project and Project Clear on capital budget discussed - further information requested.

7. Theme - Engagement Presentation

- The presentation on Engagement Strategy was noted by Board.

8. Approvals

(i) Water Resource and Supply Resilience Plan

- The Board discussed the presentation and draft plan and asked for further clarification sought for the next meeting.

(ii) C902 - M&E 1st Response Contract

- Approved based upon the information provided within the report.

(iii) C893 - Leakage Detection

- Approved based upon the information provided within the report.

(iv) Risk Committee - Terms of Reference

- Revised Terms of Reference for the Risk Committee approved.

- (v) **Slavery and Human Trafficking Statement**
 - Approved based upon the information within the report.
- 9. **Project Clear - Transition**
 - Transition discussed in detail and way forward agreed.
- 10. **Procurement Activity Report**
 - Noted
- 11. **Forward Look**
 - Noted
- 12. **Any Other Business**
 - (i) **Chivers -v- NI Water**
 - Approved based upon the information within the report.

Approved