

Title of Paper :	Minutes of the Board Meeting - 19 th December 2016
To be presented by:	Chair
Purpose of paper: (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
Significant Issues:	None

Present:	Len O'Hagan Peter McNaney John Rae Kingsley Donaldson Trisha McAuley Jim McCall Sara Venning Ronan Larkin Sean McAleese	Chairman Non Executive Director Non Executive Director Non Executive Director Non Executive Director Non Executive Director Chief Executive Finance & Regulation Director Customer Services Delivery Director
In attendance:	Mark Ellesmere Martin McIlwaine Bill Gowdy	General Counsel & Company Secretary Interim Asset Management Director (Observer) Director of Engineering Procurement (Item 4)

There were no conflicts of interest declared at the beginning of the meeting.

1. Draft Board Minutes - 22nd November 2016

The draft minutes of meeting on 22nd November 2016 were approved.

Board Actions

- Board Actions complete or ongoing within agreed timescales.

2. Health, Safety and Attendance Report

- No Company or Contractor KPI incidents in period.
- Appointment of Head of Health and Safety being progressed as a result of independent strategic review of Health and Safety within the Company.

3. Main Board Report

Significant Matters in Month

- Updates on Project Clear, Sicily Park and Glen Water court proceedings.
- Joint award with Echo for Customer Facing Team of the Year at Utility Awards.
- Company released from Hunters Hill Bridge proceedings.

Customer

- KPIs on track except 6 hour supply interruptions sewer flooding and leakage - work on-going to recover these targets.
- Detailed update on winter preparations provided to Risk Committee.

Compliance

- Outstanding sample from Larne WWTW passed - wastewater target achieved.
- Detailed update on Dundrum Catchment Study provided to Risk Committee; opportunity one downgraded due to funding concerns.

Finance, Governance, Risk

- KPIs on target.
- 17/18 budget discussed under separate agenda item.

4. **PPP**

- Update report was noted.

5. **Theme - Digital Strategy**

- The Board received and discussed in detail a presentation on Digital Strategy.

6. **Approvals**

6(ii) **Procurement of UKAS**

- Approved based on information provided within the report.

6(i) **For Information - Operating Plan and Budget 2017/18**

- Current position on 17/18 Operating Plan and Budget discussed in detail including the role of the UR.
- Concerns that PC15 Final Determination continues to be underfunded - to be raised by Chair and Chief Executive at meeting with Dfl Minister on 20th December 2016.

7. **Dunore Point Presentation**

- The update report was noted.

8. **Senior Accounting Officer Certificate**

- The update report was noted - the Company remains low risk from HMRC perspective.

9. **Information Governance Quarterly Report**

- The update report was noted.

10. **Procurement Activity Report**
 - The update report was noted.
11. **Forward Look**
 - Noted

Approved