

<b>Title of Paper :</b>	Minutes of the Board Meeting - 25 <sup>th</sup> April 2017
<b>To be presented by:</b>	Chair
<b>Purpose of paper:</b> (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
<b>Significant Issues:</b>	None

<b>Present:</b>	Len O'Hagan	Chairman
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Trisha McAuley	Non Executive Director
	Jim McCall	Non Executive Director
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Sean McAleese	Customer Services Delivery Director
	Paul Harper	Director of Asset Delivery
<b>In attendance:</b>	Mark Ellesmere	General Counsel & Company Secretary
	Alistair Jinks	Head of Business Support Systems (Item 4)
	Caroline McGale	Business Support Systems Manager (Item 4)
	Sonya Rooke	Head of Organisational Development (Item 6)
	Mark Mitchell	Head of CPMR (Item 7.2 and 7.3)

There were no conflicts of interest declared at the beginning of the meeting.

1.
  - i. **Draft Board Minutes - 28<sup>th</sup> March 2017**
    - The draft minutes of meeting on 28<sup>th</sup> March 2017 were approved.
  - ii. **Board Actions**
    - Complete or ongoing within agreed timescales.
  - iii. **Board Strategy Day - Next Steps**
    - Actions to be taken forward from Board Strategy day noted and agreed, to include collaboration with Irish Water and University/Colleges.
2. **Health, Safety and Attendance Report**
  - NI Water Health and Safety KPI for 16/17 was achieved, focus continues on contractor incidents.
  - The Company was "Highly Commended" at the recent ROSPA Water Sector Awards.
3. **Main Board Report**

Significant Matters in Month

  - Update on Project Clear which continues in a positive direction.
  - Update on historic reporting of supply interruptions noted.

- Decade of delivery celebrations including Water Week and the Recognition Event at Titanic, Belfast have been a great success with colleagues and stakeholders.
- Update on pay discussion with Water Group of Trade Unions noted.
- Draft OPA for 16/17 is 228 against a target of 221.

#### **Customer**

- Subject to audit all KPIs for 16/17 (except leakage and attendance have been met).
- Impounding reservoirs have returned to normal storage levels.

#### **Compliance**

- All targets currently on track.
- Update in relation to Dungannon WwTW noted.
- Nominated outputs for year 2 of PC15 achieved.

#### **Finance Governance and Risk**

- All KPIs on target including 16/17 total capital investment at £144m.

On behalf of the Board the Chairman congratulated colleagues across the organisation for continued strong performance in 16/17.

#### **4. ACE Update**

- Update presentation was noted and discussed including feedback from the Board Strategy day in terms of becoming a world class organisation.

#### **5. PPP Exceptions Report**

- The PPP Exceptions update report was noted.

#### **6. Theme - People Programme Update**

- Presentation on recent achievements since last Board update as well as strategy going forward.

#### **7. Approvals**

##### **7.1 C873 - Above Grounds Maintenance**

- Approved based upon the information provided within the report.

##### **7.2 K1556 - Small Rural Waste Water Investment Programme for PC15**

- Approved based upon the information provided within the report.

*(Paul Harper Left the meeting for Item 7.3)*

##### **7.3 K1572 - Professional Services Framework**

- Approved based upon the information provided within the report.

##### **7.4 Voice (PABX), Data and Radio Business Case**

- Approved based upon the information provided within the report.

**8. Audit Committee Update**

- The Chair of the Audit Committee provided an update on the meeting on 22<sup>nd</sup> March 2017 including Internal Audit progress report, Internal Audit strategy and plan and external audit - no material issues arising.

**9. Risk Committee Update**

- The Chair of the Risk Committee provided a verbal update on the meeting that morning including focus on behavioural change in terms of health and safety, cyber security controls and top 10 risks for the Company in terms of under investment in assets.
- 17/18 Corporate Risks and Opportunities Register to be brought to the May Board.

**10. MSFM**

- Revised MSFM tabled and noted.

**11. Procurement Activity Report**

- Update report noted.

**12. Forward Look**

- Noted.

**13. Any Other Business**

- There was no AOB.