

Title of Paper :	Minutes of the Board Meeting - 28 th March 2017
To be presented by:	Chair
Purpose of paper: (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
Significant Issues:	None

Present:	Len O'Hagan	Chairman
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Trisha McAuley	Non Executive Director
	Jim McCall	Non Executive Director
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Sean McAleese	Customer Services Delivery Director
	Paul Harper	Director of Asset Delivery
In attendance:	Mark Ellesmere	General Counsel & Company Secretary

There were no conflicts of interest declared at the beginning of the meeting.

1.
 - i. **Draft Board Minutes - 28th February 2017**
 - The draft minutes of meeting on 28th February 2017 were approved.
 - ii. **Board Actions**
 - All actions complete or ongoing within agreed timescales
 - Discussion on Board Strategy Day and actions to be taken forward.
 - iii. **Non Domestic Retrospective Billing Policy**
 - Update paper noted.
 - iv. **Pension Matters**
 - Clarification paper noted.
 - v. **Lagan Construction Group Ltd v NI Water- Lessons to be Learned**
 - Detailed discussion and further actions agreed to provide assurance in this area.
2. **Health, Safety and Attendance Report**
 - No NIW KPI incidents and 3 contractor incidents since the last report.

3. Main Board Report

Strong performance year to date. Significant Matters in Month

- Update provided on Project Clear and Dungannon WwTW.
- Confirmation of interim allocation of funding from Dfl.
- Water UK City Conference - update on industry wider matters provided.
- WSSG Meeting - Utility Regulator becoming more vocal on funding.
- Update on further engagement with Veolia in relation to Omega PPP and way forward.

Customer

- Reservoir level are recovering given recent rainfall.

Compliance

- Discussion on actions being taken in relation to Dungannon WwTW and the role of NIEA.

Finance Governance and Risk

- KPIs on target
- Annual Internal Audit opinion likely to be satisfactory

4. PPP Exceptions Report

- Update report noted.
- Appointment of nominated person approved.

5. Theme - Engagement Strategy

- Presentation highlighted engagement initiatives across four key audiences
- Detailed discussion on Engagement Strategy and approach to building external alliances.

6. Approvals

6.1 C766 - Supply and Delivery of Magnetite

- Approved based upon the information provided.

6.2 IF004 - Award of Pump Framework

- Approved subject to clarification on one point.

6.3 Financial & Procurement Delegations

- Approved based upon the information provided

6.4 Holiday Pay

- Approved based upon the information provided.

6.5 C890 - Metered Electricity

- Board conference call to be arranged.

7. Information Governance Quarterly

- Update report noted.

8. **Project Clear**
 - Update noted. Project proceeding as planned.
9. **Procurement Activity Report**
 - Update report noted.
 - Discussion on information provided within the report.
10. **Forward Look**
 - Noted.

Approved