

<b>Title of Paper :</b>	Minutes of the Board Meeting - 26 <sup>th</sup> June 2018
<b>To be presented by:</b>	Chair
<b>Purpose of paper:</b>	For the Board to agree the minutes of its meeting for subsequent internet publication.
<b>(approval/information)</b>	
<b>Significant Issues:</b>	None

<b>Present:</b>	Len O'Hagan	Chair
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Jim McCall	Non Executive Director
	Trisha McAuley	Non Executive Director (via teleconference)
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Sean McAleese	Customer Services Delivery Director
	Paul Harper	Director of Asset Delivery
<b>In attendance:</b>	Maurice Bullick	Co-opted Member of Audit and Risk Committees
	Mark Ellesmere	General Counsel & Company Secretary
	Rose Kelly	Director of People & Learning
	Alistair Jinks	Head of Business Improvement
	Cathy Uprichard	Head of Health and Safety (Item 2)
	Ciaran Crozier	Head of PPP (Item 4)
	David Browne	Operator R&M Down (Item 7)
	John Collins	Head of Corporate Information (Items 8 and 10)
	Dermot McCurdy	Head of Integrated Capital Delivery (Item 9ii)

There were no conflicts of interest declared at the beginning of the meeting.

1.
  - i. **Draft Board Minutes - 22<sup>nd</sup> May 2018**  
The draft minutes of the meeting on 22<sup>nd</sup> May 2018 were approved.
  - ii. **Board Actions**  
All actions were complete or on-going within agreed timeframes.
  - iii. **PC21 Information Paper**  
The update on PC21 was noted including a Board Workshop on the 22<sup>nd</sup> October 2018.
2. **Health, Safety and Attendance Report**
  - There were no KPI reportable incidents in period.
  - The Company is to host a Utility Strikes Awareness Day at the training centre in Antrim.

**3. Main Board Report**  
Significant matters in month.

The CEO provided an update on the following matters:

- NI Infrastructure Conference and Watertown House launch at Silent Valley attended by the Chair and the CEO.
- Recent fine for a pollution incident and 2 further cases pending.
- Compliance issues at Belfast WwTW were discussed in detail together with other recent incidents.
- The Board asked Management to consider the impact of funding, resilience and training of staff. It was noted that steps were being taken to minimise the risk of the issues at Belfast WwTW reoccurring. This asset is in the top 10 risks identified by management.

**4. PPP Exceptions Report**

The update report was noted. A verbal update was provided on the Omega Facilitation and recent developments at Kinnegar.

**5. Theme - NI Water Strategy Refresh**

The Board received an update on the Company's strategy and provided detailed feedback on strategy development going forward.

**6. Drumaroad Learn Review Update**

- The Board received a presentation from Helen Clay Chapman on lessons learned from recent incidents at Drumaroad WTW.
- The Board discussed the presentation in detail including matters raised in relation to people, process and power at the site. It was noted that an action plan had been developed pursuant to the report including the prioritisation of a clear water tank at this site, the creation and adoption of a chemical response plan as well as other actions being taken to minimise the chance of reoccurrence of these matters.
- An update on the action plan would be provided to the Risk Committee.

**7. 2018 Annual Information Return**

The Board received a briefing from Chris Turner (The Reporter) on the 2018 Annual Information Return and noted further consolidation and improvement in the return compared with the previous year.

**8. CPPA Outline Business Case**

The Board received a presentation on Corporate Power Purchase Agreements and approval was provided to test the market in this regard.

**9. Ballintoy WwTW**

Approved based upon the information provided within the report.

**10. Audit Committee Update**

The Chair of the Audit Committee provided a verbal update on the meeting on 19<sup>th</sup> June 2018 including preparation for presentation of the Annual Report and Accounts to the Committee on 18<sup>th</sup> July 2018 and to Board on 24<sup>th</sup> June 2018.

11. **Joint Audit and Risk Committee Update**  
The minutes from the meeting on 17<sup>th</sup> May 2018 were noted.
12. **Forward Look**  
Forward look was noted.
13. **Any Other Business**  
There were no items under Any Other Business.

Signed

Chairman



Date: 24/07/2018

Approved

