

<b>Title of Paper :</b>	Minutes of the Board Meeting - 20 <sup>th</sup> December 2017
<b>To be presented by:</b>	Chair
<b>Purpose of paper:</b> (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
<b>Significant Issues:</b>	None

<b>Present:</b>	Len O'Hagan	Chairman
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Jim McCall	Non Executive Director
	Trisha McAuley	Non Executive Director
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Sean McAleese	Customer Services Delivery Director
	Paul Harper	Director of Asset Delivery
<b>In attendance:</b>	Mark Ellesmere	General Counsel & Company Secretary
	Alistair Jinks	Head of Business Services
	Maurice Bullick	Non Executive Director

There were no conflicts of interest declared at the beginning of the meeting.

1.
  - i. **Draft Board Minutes - 28<sup>th</sup> November and 7<sup>th</sup> December 2017**
    - The draft minutes of meetings on 28<sup>th</sup> November and 7<sup>th</sup> December 2017 were approved.
  - ii. **Board Actions**
    - Outstanding actions on track for delivery within agreed timeframes.
2. **Health, Safety and Attendance Report**
  - Two KPI Riddor Incidents in period - under review.
  - Incident at Capital House discussed in detail.
  - Health, Wellbeing and Attendance activities noted.
3. **Main Board Report**  
Significant Matters in Month

The CEO provided an update on the following matters:

- Omega Facilitation
- Appointment of Rose Kelly as Director of People and Learning
- Briefing on Northern Ireland Budgetary Outlook 2018-20 - discussed in detail and approach agreed.

- Pay Negotiations - current position noted.

**Customer**

- Targets on track except leakage and supply interruptions.
- Winter preparations in hand.

**Compliance**

- All targets currently on track.

**Finance Governance and Risk**

- All targets on track - no movements in risk ratings.

**4. Mid Term Review Update**

- Key findings within the review noted and next steps agreed.

**5. Subsidy Assurance Statement**

- Approved based on the information provided within the report.

**6. Forward Look**

- Noted.

**7. Any Other Business**

- There were no items under AOB.

Approved