

NI Water Ltd
("the Company")

Minutes of a Meeting of the Board of Directors (the "Board")
Held in Westland House
On 22/23 October 2018

Present:	Len O'Hagan	Chair
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Trisha McAuley	Non Executive Director
	Jim McCall	Non Executive Director
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Sean McAleese	Customer Services Delivery Director
	Paul Harper	Director of Asset Delivery
In attendance:	Mark Ellesmere	General Counsel & Company Secretary
	Rose Kelly	Director of People & Learning
	Alistair Jinks	Head of Business Improvement
	Cathy Uprichard	Head of Safety, Health and Environment (Item 2)
	Ciaran Crozier	Head of PPP (Item 4)
	Paddy Brow	Head of Living With Water Programme (Item 6)
Apologies:	Peter McNaney	Non Executive Director (22 nd)

Meeting 22nd October 2018 commencing at 17.15 pm

There were no conflicts of interest declared at the beginning of the meeting.

1.
 - i. **Draft Board Minutes - 25th September 2018**
The draft minutes of the meeting on 25th September 2018 were approved.
 - ii. **Board Actions**
All actions were complete or on the Agenda.

3. **Main Board Report**
KPIs at risk remained telephone contacts and leakage.

Significant matters in month.

The CEO provided an update on the following matters:

- **Project South Shore**
- **October Monitoring Round** - No feedback yet on the outcome of the monitoring round.

- **Opening of Ballycastle WwTW**
- **Omega Facilitation Process** - verbal update provided.
- **DFI Workshop** - to take place on 7th November 2018 with a revised agenda and attendee list.

Colleagues

- The Company has been awarded third place overall in the percentage of employee participation in the Global Virgin Challenge.
- The outcome of the 2017 pay remit was noted - Risk Committee was asked to consider potential risks arising in relation to the 2018 Pay Remit.

Compliance

- Drinking Water Quality - the summary note on drinking water events was noted.
- Recent drinking water events at Castor Bay were highlighted and confirmation provided that, in so far as possible, actions taken in this regard should ensure that similar weather in future should not give rise to the same issues.
- One outstanding prosecution in relation to 3 overflow incidents.

Finance

- Outcome of the October Monitoring Round bid still unknown - the CEO will write to the DfI Permanent Secretary in relation to cost pressures arising from increase in energy charges and the water supply incident over the summer.
- Increase in the risk rating in relation to Brexit and supply chain as a result of uncertainty of the former.

The meeting adjourned at 17.45

Meeting reconvened at 11.00 am on 23rd October 2018

Peter McNaney was present

2. Health and Safety Report and Attendance Quarterly Update

- The Board received a verbal update on the recent fatality and serious injury during Storm Ali.
- There were no NI Water KPI incidents and 2 contractor riddor incidents in period.
- The Environmental Management System passed its regular external audit.
- Attendance figure was still below target notwithstanding ongoing health and wellbeing initiatives within the organisation.

4. PPP Exceptions Report

- The exceptions report was noted.

5. ACE Update

- The Board received an update presentation on the ACE programme and discussed progress to date as well as planning for PC21.

6. **Theme - LWWP**
 - The Board welcomed an update on the Living With Water Programme and discussed future steps in detail including engagement with other key stakeholders.
7. **Approvals**
 - a. **Audit Committee**
Approved based upon the information provided.
 - b. **Subsidy Assurance**
Approved based upon the information provided.
 - c. **IF104 - Pain Gain Mechanisms**
Approved based upon the information provided.
 - d. **JI078 - Service Reservoir and Trunk Main Rehabilitation Framework**
Approved based upon the information provided.
 - e. **Investing in Digital Customer Services**
Approved based upon the information provided.
8. **Prosecution Cases**
 - The lessons learned paper was noted.
9. **Information Governance Quarterly Report**
 - The update paper was noted.
10. **Forward Look**
 - The forward look was noted.
11. **Any Other Business**
 - There were no items under Any Other Business.