

Title of Paper :	Minutes of the Board Meeting - 29 th January 2018
To be presented by:	Chair
Purpose of paper:	For the Board to agree the minutes of its meeting for subsequent internet publication.
(approval/information)	
Significant Issues:	None

Present:	Len O'Hagan	Chair
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Jim McCall	Non Executive Director
	Trisha McAuley	Non Executive Director
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Sean McAleese	Customer Services Delivery Director
	Paul Harper	Director of Asset Delivery
In attendance:	Mark Ellesmere	General Counsel & Company Secretary
	Rose Kelly	Director of People & Learning

There were no conflicts of interest declared at the commencement of the meeting.

The Chair welcomed Rose Kelly, the new Director of People & Learning, to the meeting.

1.
 - i. **Draft Board Minutes - 20 December 2017**
The draft minutes of the meeting on 20 December 2017 were approved.
 - ii. **Board Actions**
Outstanding Board actions closed or on track for delivery within the agreed time frames.
2. **Health, Safety and Attendance Report**
The Chair welcomed Cathy Upritchard to the meeting as the new Head of Health & Safety.
 - One contractor Riddor incident in period - under review.
 - Attendance including long term absences were discussed and steps are being taken to address this.
3. **Main Board Report**
Significant matters in month.

The CEO provided an update on the following matters:
 - COPE assessment.

- The mock incident on 25 January 2018.
- The first board meeting of NI Water Alpha Ltd.
- The company's submission to the DOF Budget briefing exercise.

Customer

- All targets on track except supply interruptions and leakage - a more detailed report is to be brought to the next board meeting.

Compliance

- 2017 targets for water quality & waste water compliance have all been met or exceeded.

Finance Governance and Risk

- All targets on track - no movements in risk ratings.
- Internal Audit limited report on trade effluent - a management action plan is in place to address this.

4. PPP Exceptions Report

Update report noted. Verbal briefing on the ongoing facilitation.

5. Capital Programme Quarterly Update

The Update report was noted.

6. Mobouy Update

- Detailed presentation on the short, medium and long term mitigation measures being taken by the company in relation to this risk. It was agreed that the time frame for sample testing, be revisited.
- Verification of modelling, to supply Carmoney zone from Caugh Hill and Ballinrees to be completed by the end of March 2018.

7. Approvals

- (i) 18/19 Tariff Submission to UR -Approved based upon the information provided within the report.
- (ii) Publication of Tax Strategy and update on Tax Matters -Approved based upon the information provided within the report.
- (iii) Supply and Delivery of TCS Cryptosporidium Chemicals -Approved based upon the information provided within the report.

8. Risk Committee Update

The Chair updated Members on the last meeting of the Committee on the 19th December 2017, including an update on the external cyber security review, Dungannon waste water treatment works and the top 10 asset risks.

9. Audit Committee Update

The Chair updated Members on the last meeting of the Committee on 17 January 2018, including the internal audit progress report and the draft audit strategy and

plan for the year end, including the fair value accounting issue in relation to project Clear.

10. **Pension Update**
Postponed to the February meeting.
11. **Operating Plan and Budget**
The Board discussed the draft operating plan and budget 2018/19. It was agreed that the final proposed operating plan and budget to be submitted to DFI by the end of February.
12. **Information Governance Quarterly Report**
The update report was noted.
13. **Procurement Activity Report**
Noted
14. **Forward Look**
Noted.
15. **Any Other Business**
There were no items under AOB.

Approved