

Title of Paper :	Minutes of the Board Meeting held in Gelvin Grange - 22 nd May 2018
To be presented by:	Chair
Purpose of paper: (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
Significant Issues:	None

Present:	Len O'Hagan Peter McNaney Kingsley Donaldson Trisha McAuley Jim McCall Sara Venning Ronan Larkin Sean McAleese Paul Harper	Chair Non Executive Director Non Executive Director Non Executive Director Non Executive Director Chief Executive Finance & Regulation Director Customer Services Delivery Director Director of Asset Delivery
In attendance:	Mark Ellesmere Rose Kelly Alistair Jinks Paul Dillon	General Counsel & Company Secretary Director of People & Learning Head of Business Improvement Head of Corporate Projects (Item 5)
Apologies:	John Rae	Non Executive Director

There were no conflicts of interest declared at the beginning of the meeting.

1.
 - i. **Draft Board Minutes - 24th April 2018**
The draft minutes of the meeting on 24th April 2018 were approved.
 - ii. **Board Actions**
All actions were complete or on Agenda. The update on actions arising from KPMG Governance Review was noted. The key actions outstanding were dependent upon Dfl. The recent Court decision in relation to the powers of officials to make decisions in the absence of Ministers was discussed.
2. **Health, Safety and Attendance Report**
 - There were no KPI reportable incidents in period, one non KPI incident.
 - A recent dangerous occurrence involving a sub contractor was discussed in detail.
 - Colleague injured at Drumaroad Incident now back at work in office based role.

3. Main Board Report
Significant matters in month.

The CEO provided an update on the following matters:

- **Water Senior Stakeholders Meeting** - Recent meeting of the Water Senior Stakeholders Group as well as agreed next steps including work being undertaken by SIB at the request of the Utility Regulator.
- **Next 10 Year Workshop** - Co-ordinated by Dfl will take place in November 2018.
- **PC21** - It was noted that the UR had issued a PC21 approach document. The Board discussed PC21 in detail particularly around the importance of funding. It was agreed that the theme for next month's meeting would be PC21.
- **Dfl** - Recent changes announced to personnel within Dfl were noted.
- **Alpha Pay** - Engagement ongoing with Dfl in relation to Alpha Pay matters.
- **Reporter Contract** - Potential issue in relation to reporter contract noted.

Customer

- All targets on track except leakage.

Compliance

- Drinking water quality and waste water compliance measures on target.
- Verbal update provided on prosecution cases.

Finance Governance and Risk

- All financial targets on track.
- The Internal Audit Annual Opinion for 17/18 is satisfactory.

4. PPP Exceptions Report

- The update report was noted.
- A verbal update was provided on the Omega Facilitation and a recent site visit at Kinnegar.
- It was agreed that the Chairman and the Chairs of the Audit and Risk Committees be members of a sub group in order to consider and, if appropriate, approve proposals to be made in relation to the Omega Facilitation.

5. Capital Delivery Strategy Quarterly Update

The Board received an update on Capital Delivery Strategy.

6. Theme - People and Learning

- The Board received an update and presentation on the company's People and Learning Strategy. The Board welcomed progress being made in this regard.
- A discussion ensued in relation to the identification of an appropriate quality driver to assist in the implementation of the strategy.

7. Approvals

- i. **Subsidy Assurance**
Approved based on the information provided within the report.
- ii. **CU001 - Metering and Billing**
Approved based on the information provided within the report.
- iii. **Pension Scheme - Triennial Valuation and Outcome and Way Forward**
Approved based on the information provided within the report.

8. Risk Committee Update

- Kingsley Donaldson provided a verbal update on the Committee's meeting on 24th April 2018 including a presentation on cyber security risk and proposed threats and opportunities for 18/19.
- Threats and opportunities will also be discussed at the Board Risk Workshop planned for Q3.

9. Forward Look
Update report noted.

10. Any Other Business
No items under AOB.

After the meeting the Board attended a Board Engagement Event IN THE Whittaker Suite, Guildhall, Londonderry.



Len O'Hagan
Chairman

26/6/18
Date

