

Title of Paper :	Minutes of the Board Meeting - 25 th October 2016
To be presented by:	Chair
Purpose of paper: (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
Significant Issues:	None

Present:	Len O'Hagan	Chairman
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Jim McCall	Non Executive Director
	Trisha McAuley	Non Executive Director
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Sean McAleese	Customer Services Delivery Director
In attendance:	Mark Ellesmere	General Counsel & Company Secretary
	Martin McIlwaine	Interim Asset Management Director (Observer)
	Maurice Bullick	Observer
	Alistair Jinks	Item 4
	Caroline McGale	Item 4
	Ciaran Crozier	Item 5

There were no conflicts of interest declared at the beginning of the meeting.

The Chairman and Chief Executive reflected on the recent Board to Board engagement with the Utility Regulator. It was noted that a meeting of the Water Senior Stakeholder Group was due to take place in early November.

1. Draft Board Minutes - 28th September 2016

The draft minutes of meeting on 28th September 2016 were approved.

Board Actions

- Board Actions were complete or ongoing within agreed timescales

2. Health, Safety and Attendance Report

- There were 3 Company KPI incidents in September and 2 Contractor KPI Incidents - Actions ongoing in order to meet both targets.
- Discussion on psychiatric and physiological illness.
- Attendance target remains at risk.

3. Main Board Report

Significant Matters in Month

- Appointment of Director of Asset Delivery progressing, Ministerial approval received.

- Measures for water/wastewater to be included in Programme for Government.
- Verbal briefing on Annsborough Pollution Incident and actions being taken to promote recovery of the river system - assurance provided that all steps that need to be taken are being taken to ensure this does not happen again and put right the harm that has been done.
- Increase in response rate and engagement score regarding employee survey.
- Update on outcome of AECOM arbitration.
- Draft Pay Remit Business Case for 2016 approved for submission to DFI by Remuneration Committee subject to confirmation of pay policy from DoF.

Customer

- KPIs on track except 6 hour supply interruptions, actions ongoing to recover.
- Mock Incident - Operation Samba - completed involving 300 staff and Stakeholders to test staff response and systems in major incident. Initial indications positive, formal review of the exercise is ongoing.
- Update on customer satisfaction survey noted.

Compliance

- Overall drinking water quality and wastewater compliance targets on track.
- Moneyreagh prosecution adjourned to 5th November 2016.

Finance, Governance, Risk

- KPIs on target.

4. ACE Update Presentation

- Board received update presentation on ACE Programme.
- Detailed discussion on the financial and cultural benefits of the programme to date.
- Opex and Capex benefits for Wave 1 should be validated in line with targets.

5. PPP

- Update report noted.
- Discussion on opportunities in relation to both Alpha and Omega PPP arrangements.
- Sub Committee of the Board to consider one of the opportunities in more detail.

6. Approvals

6(i) Audit Committee Update

- The Chair updated members on the last Committee Meeting on the 19th October 2016.
- Board noted Mid-Year Assurance Statement.
- Board approved revised Terms of Reference for the Audit Committee.
- Board approved the Escalation Policy in place of the EPIC.

- 6(ii) **C550/C864 Abloy - Site Security**
 - Approved based upon the information provided within the report.
- 6(iii) **Millipore Water Systems**
 - Approved based upon the information provided within the report.
- 6(iv) **NA018 Laboratory Information Management System (LIMS) Upgrade**
 - Approved based upon the information provided within the report.
- 6(v) **Policy Management Guidance**
 - Approved based upon the information provided within the report.
- 6(vi) **IT010 - Telemetry Outstanding Business Case**
 - Approved based upon the information provided within the report.
- 7. **NI Water Litigation Update**
 - The update report was noted including recent engagement with Dfl on the Hunter's Hill Bridge case.
- 8. **Information Governance Quarterly Report**
 - The update report was noted
- 9. **Risk Committee Draft Minutes**
 - Draft Minutes from the Risk Committee on 28th September 2016 were noted.
- 10. **Procurement Activity Report**
 - Noted.
- 11. **Forward Look**
 - Updated.
- 12. **Any Other Business**
No Items