

<b>Title of Paper :</b>	Minutes of the Board Meeting - 26 <sup>th</sup> July 2016
<b>To be presented by:</b>	Chair
<b>Purpose of paper:</b> (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
<b>Significant Issues:</b>	None

<b>Present:</b>	Len O'Hagan Peter McNaney John Rae Kingsley Donaldson Trisha McAuley Sara Venning Ronan Larkin Sean McAleese	Chairman Non Executive Director Non Executive Director Non Executive Director Non Executive Director Chief Executive Finance & Regulation Director Customer Services Delivery Director
<b>In attendance:</b>	Mark Ellesmere Martin McIlwaine Alistair Jinks Caroline McGale Bill Gowdy  Paddy Murray Sonya Rooke Jane Mellor Paul Dillon Jim McCall	General Counsel & Company Secretary Interim Asset Management Director (Observer) Head of BI <b>(Item 4)</b> Head of Regulation and Business Reporting <b>(Item 4)</b> Director of Engineering Procurement <b>(Items 5,6, 8iii,8iv,8v,8vi)</b> Head of HR <b>(Item 7)</b> Head of OD <b>(Item 7)</b> Head of Operational Procurement <b>(Item 8vi)</b> Chairman of Pension Trustees <b>(Item 10)</b> Non Executive Director
<b>Apologies:</b>		

There were no conflicts of interest declared at the beginning of the meeting.

The Chairman and Chief Executive provided an update on their recent meeting with the Minister.

- Draft Board Minutes - 28<sup>th</sup> June 2016**  
The draft minutes of meetings on 28<sup>th</sup> June 2016 were approved.

#### **Board Actions**

- All complete or on track for completion within agreed timeframes.
  - Reports on customer complaints and managing prosecutions noted.
- Health, Safety and Attendance Report**
    - No company reportable incidents in period, attendance on target.
    - One contractor dangerous occurrence under review.
  - Main Board Report**  
**Significant Matters in month**
    - A positive first meeting with the Committee for Infrastructure.

- Correspondence with the Minister in relation to the installation of meters on domestic properties.
- Response submitted to consultation on Programme for Government.

**Customer**

- KPIs on track except supply interruptions which is recoverable and written complaints - the vast majority of which relate to Woodburn.

**Compliance**

- KPIs on target; drinking water quality report for 2015 published and positive.

**Finance, Governance and Risk**

- KPIs on target, capital investment has caught up; discussion on October Monitoring Round at end August.
- No changes in the corporate risks and opportunities register.

**4. Quarterly Update on ACE Programme**

- Quarterly update on ACE Programme was noted.

**5. PPP Exceptions Report**

- Update report was noted.

**6. Capital Approvals Update**

- Update report was noted

**7. Monthly Theme - HR Strategy Update**

- Update presentation by the Head of HR and Head of OD discussed in detail.

**8. Approvals**

**8i. Proposals to Declare and Pay a Dividend**

The Board considered its fiduciary duties and solvency of the business before recommending the declaration of payment of a dividend to DFI in the sum of £23,262,000. The General Counsel and Company Secretary tabled a Written Resolution from DFI confirming the payment of the Dividend upon the recommendation of the Board.

**8ii. Bank of Scotland Online Banking Indemnity**

- Approved based upon the information provided within the report.

**8vi. Procurement Plan 2016**

- Approved based upon the information provided within the report.

**8iii. PC15 Year 1 WWTW Base Maintenance - East Regions**

- Approved based upon the information provided within the report.

- 8iv. **K1549 Non Infrastructure Major Works**
- 8v. **JI073 PC15 Water Mains Minor Works Framework**
  - Deferred to the next appropriate meeting.
- 9. **Information Governance Quarterly Report**
  - Update report was noted.
- 10. **Pension Update**
  - Half yearly pensions update from the Chair of the Pension Trustees was noted.
- 11. **Procurement Activity Report**
  - Update report was noted.
- 12. **Forward Look**
  - Noted.
- 13. **Any Other Business**
  - No items under AOB.

Approved