

Title of Paper :	Minutes of the Board Meeting - 27 th June 2017
To be presented by:	Chair
Purpose of paper: (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
Significant Issues:	None

Present:	Len O'Hagan Peter McNaney John Rae Kingsley Donaldson Sara Venning Ronan Larkin Sean McAleese Paul Harper	Chairman Non Executive Director Non Executive Director Non Executive Director Chief Executive Finance & Regulation Director Customer Services Delivery Director Director of Asset Delivery
In attendance:	Mark Ellesmere Garth Stewart Chris Turner Seamus Doyle John Collins	General Counsel & Company Secretary Finance and Regulation Manager (Item 6) Reporter, CH2M Hill (Item 6) Chief Information Officer (Item 8) Head of Corporate Information (Item 8)
Apologies:	Jim McCall Trisha McAuley	Non Executive Director Non Executive Director

There were no conflicts of interest declared at the beginning of the meeting.

1.
 - i. **Draft Board Minutes - 23rd May 2017**
 - The draft minutes of meeting on 23rd May 2017 were approved.
 - ii. **Board Actions**
 - Closed or on current Agenda.
2. **Health, Safety and Attendance Report**
 - No NI Water KPI incidents and one contractor incident since the last report.
 - On-going correspondence with HSE NI in relation to risk assessment process.
3. **Main Board Report**
 - Significant Matters in Month
 - CEO update on Project Clear, pay remit, PPP Omega and recent EC engagement sessions.
 - Customer**
 - Focus on leakage target and CCNI stage 2 complaints.

Compliance

- All targets currently on track - one prosecution by Loughs' agency ongoing.

Finance Governance and Risk

- All targets on track - no movement in risk gradings.

4. PPP Exceptions Report

- Significant matter re Ballinreese WTW noted.

5. Audit Update - Annual Report and Accounts 16/17 Update/Letters of Representation to KPMG/Annual Report

- Chair of the Audit Committee provided an update on the meeting of 21st June 2017 - confirmation that no material issues arising from the statutory or regulatory accounts;
- KPMG will issue an unqualified opinion on the statutory and regulatory accounts;
- On recommendation of the Audit Committee the Board approved the Statutory Accounts, the Regulatory Accounts and the letters of Representation to KPMG

6. 2017 Annual Information Return

- Update report from Chris Turner, CH2M Hill, discussed in detail - no material concerns arising - on that basis the Board approved submission of the Annual Information Return to the Utility Regulator including the Board Statement.

7. Risk Committee

- The Chair of the Committee provided a verbal update on that morning's meeting including an update on Dungannon WTWW; Beach Awards and cyber risk assurance measures.

8. Information Governance Quarterly Report

- Update report discussed by the Board in detail in relation to Cyber Risk and GDPR.
- Board noted steps be taken to provide assurance in these key risk areas.

9. Procurement Activity Report

- Update report noted.

10. Forward Look

- Noted - next meeting to take place at Capital House.

11. Any Other Business

- There were no items under AOB.