

NI Water Ltd
("the Company")

Minutes of a Meeting of the Board of Directors (the "Board")
on Tuesday 27th October 2020 @ 11.00 am

Present:	Len O'Hagan Peter McNaney Belinda Oldfield Marie-Therese McGivern Paddy Larkin Sara Venning Ronan Larkin Paul Harper Des Nevin	Chairman Non Executive Director Non Executive Director Non Executive Director Non Executive Director Chief Executive Finance & Regulation Director Director of Asset Delivery Director of Customer and Operations
In attendance:	Mark Ellesmere Rose Kelly Alistair Jinks Cathy Uprichard Anthony Lynn Brian McCalmont	General Counsel & Company Secretary Director of People & Learning Director of Business Services Head of Safety, Health and Environment (Item 2) Head of Communications (Item 4) Head of Water (Item 5)
Apologies:	Maurice Bullick	Non Executive Director

There were no conflicts of interests declared at the beginning of the meeting.

1. Minutes and Actions from Previous Meetings

- The minutes of the meetings on 22nd September 2020 were approved.
- All Actions complete with one exception - Board tactical board paper on financing and governance to be presented at the November Board meeting.

2. Health and Safety Report/Attendance Quarterly Report

- The update report was noted including progress of key priorities under the Health and Safety Strategy action plan.
- The increased attendance rate was welcomed and tribute paid to the HR team and managers for the marked improvement in this measure.
- The Chair requested that consideration be given to well-being initiatives in support of senior management within the Company.

3. Main Board Report

Significant matters in month.

The CEO provided an update on the following matters:

- All targets on track for delivery except leakage.
- PC21 Draft Determination - acknowledged by the UR as the biggest price control it has worked on to date.
- Three virtual leadership conferences held for Managers within the Company in period - very successful engagement exercises.
- An update will be provided at the next Board meeting in relation to Economic Constraints in the Belfast area.
- Engagement ongoing with the Utility Regulator in advance of the Company's response to the Draft Determination in December.
- No change in current working arrangements as a result of the strengthening of Covid-19 restrictions in NI.
- A discussion ensued in relation to press coverage of work carried out by GAD on behalf of the UR in relation to the NIW pension scheme. Further actions to be taken forward as a result of the conversation.

Colleagues

- Updates were noted in relation to Diversity and Inclusion which will be the November Board theme as well as the completion of recruitment to the Apprenticeship Academy.

Customer

- All measures on track for delivery apart from leakage which is this month's Board theme.
- No material issues in relation to water quality and waste water compliance aside from the impact of stricter measures at certain waste water treatment works as a result of NIEA monitoring parameters.

Finance

- The financial performance in period was noted with a slight decrease in capital spend against forecast

4. Engagement Strategy Update

- A video presentation and slides were circulated in advance of the meeting which was welcomed by Members.
- The development of the Company's social media strategy was noted including the use of "influencers".
- It was confirmed that communications was a key part of the work ongoing in relation to development constraints.
- It was agreed that key messages from the PC21 Draft Determination would be summarised for information and use.

5. **Theme - Leakage**
 - A video presentation and slide deck was shared in advance of the meeting.
 - It was noted that, notwithstanding a strong start to the year in terms of leakage, it was unlikely that the Company would achieve the PC15 target for this measure.
 - Careful consideration had been given to setting the target for the PC21 period.
 - The Chair noted that significant investment was required to make a relatively small positive impact on leakage.
 - The Board welcomed work ongoing in this complex area.

6. **Half Yearly Strategic Report**
 - The Half Yearly Strategic Report was noted including positive performance in relation to 11 of 16 strategic performance indicators.
 - The overall performance as well as the form and content of the report were positively endorsed.

7. **Approvals**
 - 7.i. **PPP Alpha Insurance Obligations and Risk Allocation**
 - Approved based upon the information provided within the report.
 - 7.ii. **IT118 - Mobile Work Management/Corporate Asset Register Contract Renewal**
 - Approved based upon the information provided within the report.

8. **Audit Committee Update**
 - The Chair of the Audit Committee provided a summary of matters considered by the Audit Committee at its meeting on 21st October 2020 including the latest internal audit progress report, compliance with the internal audit code, implementation of KPMG management letter points and the potential for the impact of Covid-19 on the control environment.

9. **Forward Look**
 - Forward Look was noted.

10. **Any Other Business**
 - The outcome of the Ministerial Advisory Panel Infrastructure Report was discussed including likely further developments.
 - The Chief Executive undertook to provide Members with details of the forthcoming WaterAid Gala Ball on the 13th November.