

Title of Paper :	Minutes of the Board Meeting - 28 th September 2016
To be presented by:	Chair
Purpose of paper: (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
Significant Issues:	None

Present:	Len O'Hagan	Chairman
	Peter McNaney	Non Executive Director
	John Rae	Non Executive Director
	Kingsley Donaldson	Non Executive Director
	Jim McCall	Non Executive Director
	Trisha McAuley	Non Executive Director
	Sara Venning	Chief Executive
	Ronan Larkin	Finance & Regulation Director
	Sean McAleese	Customer Services Delivery Director
In attendance:	Mark Ellesmere	General Counsel & Company Secretary
	Martin McIlwaine	Interim Asset Management Director (Observer)

There were no conflicts of interest declared at the beginning of the meeting.

The Chairman and Chief Executive provided an update on their recent meeting with CCNI.

1. Draft Board Minutes - 31st August 2016

The draft minutes of meeting on 31st August 2016 were approved.

Board Actions

- Board Action was dealt with under Agenda Item 6.

2. Health, Safety and Attendance Report

- No Company or contractor reportable incidents in period, attendance on target.
- Focus on contractor dangerous occurrences.

3. Main Board Report

Significant Matters in Month

- Annual Report and Accounts 15/16 well received.
- RPDM payment for 15/16 performance will be made in October.
- Improvement in completion rate for staff survey.
- Verbal update on on-going legal cases.
- Pay submission proposals will be brought to Remuneration Committee.

Customer

- KPIs on track except 6 hour supply interruptions, actions under way to recover.
- Update on Sydenham Pumping Station noted.

Compliance

- OPA target for water quality will not be achieved, no impact on overall drinking water quality target.
- Analysis of Dundrum Bay AFBI report ongoing.
- Discussion on prioritisation of Moneyreagh upgrade.

Finance Governance Risk

- KPIs on target, October Monitoring Round position unclear.
- Company classified by HMRC as “low risk”.
- Material claim for Belfast City Council in relation to the Belfast Tunnel noted.

4. **PPP Exceptions Report**

- The update report was noted.
- Discussion and approach agreed to forthcoming meeting in relation to Glen Water.

5. **Capital Approvals Update**

- Update report noted.
- Form and content of paper to be reviewed.

6. **Specific Items**

6.1 **PR Business Case**

- Business case discussed and approach with DfI agreed

6.2 **Engagement Strategy**

- Presentation on Engagement Strategy welcomed and discussed in detail by Members.

7. **Approvals**

7.1 **Slavery and Human Trafficking Statement**

- Approved based upon the information provided within the report.

7.2 **IF013 - Framework for Compressors & Blowers**

- Approved based upon the information provided within the report.

7.3 **Dunmurry Dewatering Facility**

- Approved based upon the information provided within the report.

7.4 **FR009 - Financial and Procurement Delegations Policy**

- Approved based upon the information provided within the report.

8. **Procurement Activity Report**

- Update report noted, the contents of the paper to be reviewed.

9. **Forward Look**

- Noted

10. **Any Other Business**

- The Chair of Risk Committee updated Board on meeting earlier that day.
- Paper on Brexit to be added to the Reading Room.
- Board to consider risk appetite as part of strategy review.

Signed: _____

Len O'Hagan
NIW Chairman

Date: _____

Approved