

Title of Paper :	Minutes of the Board Meeting - 24 th April 2018
To be presented by:	Chair
Purpose of paper: (approval/information)	For the Board to agree the minutes of its meeting for subsequent internet publication.
Significant Issues:	None

Present:	Len O'Hagan Peter McNaney John Rae Kingsley Donaldson Trisha McAuley Sara Venning Ronan Larkin Sean McAleese Paul Harper	Chair Non Executive Director Non Executive Director Non Executive Director Non Executive Director Chief Executive Finance & Regulation Director Customer Services Delivery Director Director of Asset Delivery
In attendance:	Mark Ellesmere Rose Kelly Alistair Jinks Cathy Uprichard Ciaran Crozier David Browne John Collins Dermot McCurdy	General Counsel & Company Secretary Director of People & Learning Head of Business Improvement Head of Health and Safety (Item 2) Head of PPP (Item 4) Operator R&M Down (Item 7) Head of Corporate Information (Items 8 and 10) Head of Integrated Capital Delivery (Item 9ii)
Apologies:	Jim McCall	Non Executive Director

There were no conflicts of interest declared at the beginning of the meeting.

1.
 - i. **Draft Board Minutes - 27th March 2018**
The draft minutes of the meeting on 27th March 2018 were approved subject to amendment.
 - ii. **Board Actions**
All actions were complete or on Agenda. The General Counsel and Company Secretary briefed members on the Board Effectiveness Review action plan including the 9 agreed actions to be taken forward.
2. **Health, Safety and Attendance Report**
 - There were no KPI reportable incidents in period and the year end target had been met.
 - The Risk Committee discussed behavioural change and leadership on Health and Safety at its meeting earlier that morning.

3. Main Board Report
Significant matters in month.

The CEO provided an update on the following matters:

- **Unaudited Results** - indicate all KPIs delivered except leakage and attendance - this will impact on the RDPM payment.
- **2018 Budget** - The 18/19 budget allocation was noted.
- **Stakeholder Engagement** - The CEO and Chair met with their counterparts at CCNI and Ervia.
- **Prosecutions in the Crown Court** - The potential for increased fines for pollution incidents as result of Crown Court cases.

Customer

- All targets on track except leakage.

Compliance

- Drinking water quality and waste water compliance on target.

Finance Governance and Risk

- All financial targets on track - the amount returned to the Shareholder in terms of dividend since the Company's formation was noted.
- The year end corporate risks and opportunities.

4. PPP Exceptions Report

The update report was noted. The Board approved the appointment of the Director of Finance and Regulation as the Nominated Person under the PPP Contracts

5. ACE Update

The update presentation was noted. The Board sought assurance that sufficient resources were being put in place in terms of data analytics.

6. Capital Programme Quarterly Update

The quarterly update report was noted. The Chief Executive highlighted the position in relation to a flood alleviation scheme in Belfast and the plan to take that forward.

7. Theme - Energy

The Board received a presentation on opportunities within the energy market including Project Girona - a proof of concept project. The Board discussed the presentation in detail and agreed that the Company should take the lead in relation to Project Girona.

8. GDPR

The Board noted preparations under way before the implementation of GDPR including a mandatory training course for staff. Members were provided with hard copies of the course material.

9. Approvals

- i. **IF014A - Framework for Rotating Biological Contactors (RBCs)**
Approved based on the information provided within the report.
- ii. **JL175 - Caugh Hill/Carmoney to Strabane Strategic Link Main**
Approved based on the information provided within the report.

10. Information Governance Quarterly Report

The Board noted the Information Governance Quarterly Update.

11. Risk Committee Update

The Chair of the Risk Committee provided a verbal update on the Committee's meeting earlier that day including an update on Cyber Security Risk, the company's action plan in relation to the Franklaw incident and threats and opportunities for 18/19.

12. Procurement Activity Report

Noted. The Board agreed that this report was no longer required.

13. Forward Look

Update report noted.

14. Any Other Business

No items under AOB.