This guide provides a summary of the main charges we apply for non-domestic water and sewerage services. Full details of the charges and policy changes are published in the Scheme of Charges on our website. This leaflet can be requested on audio cassette/CD, in large print and Braille.

### Miscellaneous Charges
For details of all other charges, including payment charges, privately tankered waste charges, standpipe hire, connection charges, meter testing, developer services charges and septic tank desludging please view our Scheme of Charges 2012/2013 by selecting ‘Water and Trade Effluent Charges’ under the heading of ‘Your Business’ on www.niwater.com

### Value Added Tax
VAT will be added to water charges for customers who are defined to be within divisions 1 -5 only of the Standard Industrial Classification list. All sewerage charges, including trade effluent charges where applicable, will be zero rated for VAT purposes.

### Code of Practice
A new Code of Practice on Billing and Metering is available to view on www.niwater.com

### Complaints
We are committed to giving you the service you expect, all day, every day. If you are disappointed with our service, we want to hear from you. This gives us the chance to put things right for you and make improvements so that other customers may benefit. A free leaflet is available from us which details the procedure.

### Customer Representation
If you are not happy with how we have dealt with your complaint or would like independent advice, contact the Consumer Council.

- **Phone**: 0800 121 6022 (calls to this number are free)
- **Txthp**: 028 9067 2488
- **Fax**: 028 9065 7701
- **Email**: complaints@consumercouncil.org.uk
- **Website**: www.consumercouncil.org.uk

### Water is precious - use it wisely

### Our Regulator
The Utility Regulator protects customers’ interests. It sets price limits and minimum standards of performance for us. For further information see www.uregni.gov.uk

### Contact Us
For general enquiries, fault reports, complaints and service requests telephone Waterline 08457 440088 (lines are open 24 hours per day 7 days per week, calls are charged at local rate).

For Billing Enquiries telephone 08458 770030 or if you are having difficulties paying your bill please telephone our Accounts Helpline on 08458 770050 (lines are open 8am to 8pm Monday to Friday, 8am to 6pm on Saturday and 12 noon to 6pm on Sunday).

Customers with hearing difficulties can use Text Relay through Waterline 08457 440088.

You can obtain more information on charging and the services we provide on our website www.niwater.com

If you wish to write to us, please either:
- **email** waterline@niwater.com
- **post your letter to**:
  
  Northern Ireland Water, PO Box 1026, Belfast BT1 9DJ

### Summary of Charges
For Non-Domestic Customers 2012/2013

This guide provides a summary of the main charges we apply for non-domestic water and sewerage services. Full details of the charges and policy changes are published in the Scheme of Charges on our website. This leaflet can be requested on audio cassette/CD, in large print and Braille.

### Bogus Callers - No Identity No Entry
If you’re on a water meter
Where a meter is fitted, water and sewerage charges are based on the amount of water you use. Sewerage is normally charged on the assumption that 95% of the water used returns to the sewer.

Measured charges have two elements: a standing charge based on the internal diameter of your supply pipe; and a variable charge based on the volume recorded by the meter. We will read the meter at least once per year.

Our Measured Charges for 2012/2013 are summarised in the tables below:

Leaks Affecting Metered Bills
All water supplied through a meter for non-domestic purposes, whether consumed or lost through leakage, will be billed.

If a leak has occurred, you can apply to have the sewerage charges on your bill adjusted to take account of the water which leaked and did not reach the sewer.

Full details are published in our Scheme of Charges available on our website at www.niwater.com

We strongly recommend that you check your consumption regularly by reading the meter so that any leak which may occur is identified and repaired as early as possible.

If you’re not on a water meter
Unmeasured charges for water and sewerage consist of two elements – a standing charge applied to all unmeasured properties; and a variable charge based on the property valuation. The property valuation is the Net Annual Valuation assigned to the premises by Land and Property Services (website www.lpsni.gov.uk).

Our Unmeasured Charges for 2012/2013 are shown in the table below:

You can apply for a domestic allowance against Unmeasured Charges if you pay business rates.

Unmeasured and Assessed charges are billed once per year for services to be used during the coming year with payment due within 28 days unless agreed otherwise.

Trade Effluent Charges
You will be billed trade effluent charges if you are consented to discharge liquid waste, other than surface water and domestic waste, to our sewer.

The charge is determined by:
- The volume of effluent discharged
- The level of sewage treatment supplied
- The strength of effluent discharged

Trade effluent bills are calculated using a formula agreed between the water industry and the Confederation of British Industry (the Mogden Formula) with samples taken of the discharge where applicable.

The standard unit costs in the Mogden Formula for 2012/2013 are shown in the table below:

Please read Section 7 of our Scheme of Charges 2012/13 for a full explanation of trade effluent charges.

Water is precious - use it wisely

Bogus Callers - No Identity No Entry